

TEXAS VFW

FOUNDATION



VFW POST ASSISTANCE GRANT

ABOUT THIS GRANT PROGRAM

The Texas Veterans of Foreign Wars Foundation (Texas VFW Foundation) has established a grant program for Texas Veterans of Foreign Wars (VFW) Posts in building repairs. The information requested in this Grant Application is necessary for the Texas VFW Foundation to have an accurate understanding of your proposed project. Incomplete, illegible, and/or inaccurate applications will prolong the application process and/or result in denial.

GRANT GUIDELINES

COST REIMBURSEMENT GUIDELINES

The Texas VFW Foundation Post Assistance Grants are given on a cost reimbursement basis only. If the application is approved, the Post is required to finance its own repairs. Grant payments will then be made to reimburse the Post for the actual cash disbursement(s) that are supported by adequate documentation. Requests for reimbursement may not exceed the amount awarded.

ELIGIBILITY CRITERIA

- The VFW Post is in good standing and is not in arrears to Department, National or any federal, state or local government entity at both the time of application and distribution of grant funds.
- The Post must own the property, the property must house the Post and cannot be a rental property belonging to the Post, and the Post property must be located within the geographical boundaries of the State of Texas.
- The Post is not currently under indictment for a criminal offense or party to civil legal action.
- Any occupational or operational licensure required by any agency for the Post building or operations is current and the Post is in compliance with all applicable laws, rules and regulations.

APPLICATION

Interested Posts must complete the application and are responsible for gathering and submitting all necessary information. Applications are evaluated on the information supplied; therefore, answer all questions as completely as possible. Incomplete, illegible, and/or inaccurate applications will prolong the application process and/or result in denial. All information received is considered confidential and is reviewed only by the Texas VFW Foundation.

SELECTION OF RECIPIENTS

Selection of recipients is made by a review committee of the Texas VFW Foundation. All applicants agree to accept the decision as final. Not all applicants to the program will be selected as recipients.

PAYMENT OF GRANTS

Grant payments are reimbursements to the Post for the actual cash disbursement(s). Requests for reimbursement must be on Post letterhead with adequate supporting documentation. Supporting documentation may be a paid invoice, receipt of payment, cancelled check, or other proof of paid service. For tax purposes, the Post must retain completed IRS Form W-9 on all eligible vendors. Requests for reimbursement may not exceed the amount awarded. The Foundation will issue grant funds within sixty (60) days from receipt of approved reimbursement request.

REVISIONS

The Texas VFW Foundation reserves the right to review the conditions and procedures of this grant program and to make changes at any time including termination of the program.

MAILING ADDRESS

All materials, including transcript, must be addressed to: **Texas VFW Foundation**
P.O. Box 14468
Austin, Texas 78761

CERTIFICATION

Texas VFW Foundation has the sole responsibility for selecting recipients based on criteria as set forth in the program’s description. This application becomes the property of Texas VFW Foundation. (Please keep a copy for your files).

I understand that only completed applications will be considered. I acknowledge decisions are final. I certify I meet eligibility requirements of the program as described in the guidelines and the information provided is complete and accurate to the best of my knowledge. If requested, I will provide proof of information, including. Falsification or intentional omission of requested information may result in termination of any award granted. If selected as a recipient, I also agree to allow the Texas VFW Foundation and the Texas VFW to use my Post information and photographs of the project I will provide for promotional purposes.

Post Commanders Signature: _____ Date: _____

Post Commanders Name: _____ Contact #: _____

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All applications are individually reviewed on a case-by-case basis. Submitting an application does not guarantee payment of funds. The Texas VFW Foundation reserves the right to make exceptions on a case-by-case basis.

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TYPE OR PRINT ALL INFORMATION EXCEPT SIGNATURES			
Completeness and neatness ensure your application will be reviewed properly.			
POST INFORMATION			
NAME:			POST NUMBER
MAILING ADDRESS:			
CITY:	STATE:	COUNTY:	ZIP:
PHONE:		EMAIL:	
IRS EIN#:			CHARTER DATE:
VFW POINT OF CONTACT			
PHONE:		EMAIL:	
PROJECT INFORMATION			
PROJECT DESCRIPTION:			

FINANCIAL INFORMATION

TOTAL BUDGET AMOUNT—\$	TOTAL AMOUNT REQUESTED—\$
Amount from Post Funds—\$	Amount from District Funds—\$
Amount from Community—\$	Amount from Post members—\$
BUDGET ITEMS	
Permits	\$
Architect Original Drawings	\$
Engineering Plans	\$
Survey	\$
Utility Connect Costs	\$
Code Inspections	\$
Demolition	\$
Plumbing	\$
Roofing	\$
Electrical	\$
HVAC	\$
Foundation	\$
Interior Build Out	\$
Exterior Build Out	\$
Fire Sprinkler System	\$
Kitchen	\$
Sewer/Septic	\$
Insulation	\$
Parking/Driveway	\$
Landscaping	\$
Flooring	\$
Rental Storage	\$
Equipment Rental	\$
Skilled Labor	\$
Construction Dumpster Rental	\$
Outdoor Portable Toilet	\$
Stairs/Elevators	\$
Windows/ Doors	\$
ADA Upgrades	\$
Asset Protection/Security	\$
Fireplace/Chimney/Exhaust	\$
Other* Provide itemized list of this.	\$

